

We are pleased to announce that Historic England is now utilising our own electronic sourcing portal.

## Please click this link to register <a href="https://in-tendhost.co.uk/historic-england/aspx/Home">https://in-tendhost.co.uk/historic-england/aspx/Home</a>

The use of electronic tendering is intended to help improve the tender process to all Buyer and Supplier users, the benefits to the project include:

- •Structured best practise process for consistency
- •Security, audit trails and high availability infrastructure
- •Functionality to reduce administration and allow better focus on robust evaluation and better decision making
- •Electronic approach supports sustainability agendas

The benefits to suppliers include:

- •Access to your projects 24x7x365 anywhere in the world via the internet
- •Eliminates postal, printing and storage costs
- •Structured process and online questionnaires help you achieve compliant responses
- Electronic approach means a faster process meaning less time spent on administration and faster award decisions.

Support available to help you get to grips with the new system include:

- •Helpdesk, available Mon-Fri 9am to 5pm (currently UK time in English language only)
- Suppliers help guides

We are using the in-tend procurement system as used by over 250,000 suppliers already so it is very likely you are already familiar with this.

We appreciate this is a change to the way many of you tender, but ask that you engage with this positively and take a little time to learn the software and all participants will positively benefit, (the PQQ/ITT will have a mixture of online and offline questionnaires).

Please note all suppliers will be required to register on the portal -this costs nothing and will only take a couple of minutes

Furthermore, you will have the opportunity to categorise your Organisation in terms of the services you can provide. Click on the categories tab and add the categories of goods/services that match your company profile.

If you would like to speak to our friendly customer services on 0370 333 0607, or follow the links to contact details for each of our offices.

We have two main national offices, based in London and Swindon, as well as a research establishment at Fort Cumberland in Portsmouth, and offices in six regions.